

# Pyecombe Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

Tel: 07909 332605.

Email: [parishcouncil@pyecombe.org.uk](mailto:parishcouncil@pyecombe.org.uk) [www.pyecombe.org.uk](http://www.pyecombe.org.uk)

## **NOTICE IS HEREBY GIVEN of the ANNUAL MEETING OF THE PARISH COUNCIL**

*This will follow the Annual Parish Meeting on Thursday 12th May 2016*

*at Wayfield Park Farm Shop*

***ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND***

Members of the public have a right, and are welcome, to attend meetings of the Council. 15 minutes in total will be allowed *before* the meeting for questions to the Council from members of the electorate.

Date 05<sup>th</sup> May 2016

*Dawn Langston*

Clerk to the Pyecombe Parish Council

### **Agenda**

1. To elect the Chairman of the Parish Council and receive declaration of office
2. To elect Vice Chairman of the Parish Council and receive declaration of office
3. Apologies for Absence
4. Declaration of interest by Councillors on any item on the agenda
5. To approve the Minutes of the Parish Council Meeting held on 22<sup>nd</sup> March 2016
6. To deal with any matters arising from the Minutes of the Meeting held on 22<sup>nd</sup> March 2016 and not covered elsewhere on this Agenda
7. To consider the submission of a TRO request
8. West Sussex County Council – update by Councillor Peter Griffiths
9. Mid Sussex District Council – update by Councillor Colin Trumble
10. Operation Watershed
11. To discuss the new Parish Council Website
12. To receive an update on the outstanding SSE Works
13. To receive an update on the Community Project Bank Clearance
14. To receive a report regarding planning matters. Please note that any plans received in the interim period will also be discussed at this meeting.

SDNP/15/03086/FUL Building adjoining Chantry Cottage, Pyecombe Street.  
Conversion and extension to form a dwelling (Amended Plans)

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15. Acceptance of all Standing Orders previously emailed to Councillors
16. To nominate the Councils representatives to outside bodies including Mid Sussex Association of Local Councils and West Sussex Association Local Councils.
17. Financial Matters
  - 17.1 To carry out a review of the system of internal control and prepare the Annual Governance Statement
  - 17.2 To decide and approve the appointment of the Internal Auditor 2016/2017
  - 17.3 Orders for payment:

D Langston Easyspace Yearly Fee Cheque raised	£ 94.11
EDF Energy Invoice 1494984	£ 67.10
WSCC Invoice 8001147369	£322.36
WSCC Invoice 8001155409	£325.57
D Langston Expenses to include annual domain costs	£ 99.16
D Wilson Chairmans Allowance	£ 50.00

To raise payment for any further items received after production of the Agenda
  - 17.4 To receive and approve the Accounting Statements for the year ended 31<sup>st</sup> March 2016
18. Dates for future Meetings
  - Tuesday 19<sup>th</sup> July 2016
  - Tuesday 20<sup>th</sup> September 2016
  - Tuesday 15<sup>th</sup> November 2016
19. Any other business (*Please note that no decisions may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information*)