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**Minutes Meeting of Pyecombe Parish Council to be held on Monday 1<sup>st</sup>  
July 2013  
at Pyecombe Parish Church at 7.00pm**

**Attendees -**

Cllr David Wilson – Chairman  
Cllr Graham Bishop  
Cllr Tim Cullen  
Cllr David Hunt  
Cllr Peter Griffiths – West Sussex County Council  
Parish Clerk Dawn Langston  
Members of the public

**Agenda**

- 1. Apologies for Absence**  
Received from Cllr Colin Trumble Mid Sussex District Councillor and Cllr Marcus Saich.
- 2. Declaration of interest by Councillors on any item on the agenda**  
No interests declared.
- 3. Minutes of previous meetings –**  
Agreed and signed by Chairman.
- 4. Highways -** update by Cllr David Wilson and Cllr Peter Griffiths where it was noted that the issue regarding the A23 slip road closure has not been resolved and is in fact still ongoing. Cllr Wilson has requested that the Highways Agency make no decisions regarding this road closure without consultation with the Parish Council and Cllr Griffiths advised that at the request of the Parish Council he will follow this matter up with Highways.

Cllr Griffiths asked for clarification that there are no issues regarding the bus stop and bus shelter and the Council confirmed that there were currently no problems whilst the A23 slip road remained open.

The Council discussed the lack of grass cutting services from WSCC, specifically the corner by the A23 slip road which is giving motorists an impaired view of the junction and is therefore considered by the Council to be hazardous. Cllr Griffiths advised that it is now possible for the Parish Council to take control of this by sub contracting these services to local parishioners and has requested that Cllr Wilson discuss this matter with Gula Sibanda of WSCC. – **Carried forwards to next meeting.**

- 5. Planning –**  
20 The Street – Council were advised that the building work is continuing despite the householder being advised by the Planning Enforcement Officer, Mr John Arnold, that the building will require planning permission and therefore further building work should cease with immediate effect. The Council expressed their disappointment that the Planning Enforcement Officer has not done more to ensure that the development ceases, and it was resolved that a letter be sent expressing the Council's grave concerns to Clare Tester, Chief Planning Officer WSCC. – **Carried forwards to next meeting.**

Cllr Griffiths advised that he had received a letter of complaint regarding planning permission from the applicant at Chantry Farm this was based on the Parish Council's objections to the planning application, and requested the Council confirm that due to the previous use of the bridleway by cars, a precedent had therefore been set and that the Parish Council's objections on the basis of the proposed traffic issue were therefore not valid. Cllr Griffiths confirmed that he will be asking the Legal Department to look into this and will advise the Parish Council of the outcome. – **Carried forwards to next meeting.**

6. **Community Initiative Project** – update by Cllr Wilson who advised that since the letter was sent to Parishioners advising of the project he has had several responses including one from the Church Rector and several parishioners confirming their support and offering their assistance. Cllr Wilson confirmed that due to Health and Safety reasons the road will almost certainly have Traffic Control for up to a day and a half whilst the workforce/equipment is in place, however this is still to be confirmed. – **Carried forwards to next meeting.**
7. **Litter bins by footpath to service stations/shops** – update by Cllr Wilson who confirmed that both BP and Tates are happy to contribute and that WSCC have confirmed that they are happy to empty on a regular basis. Examples of bins were shown to the meeting and it was resolved that round wooden bins be ordered. – **Clerk will order on Parish Council's behalf.**
8. **Winter Maintenance Plan** – This is required by WSCC as soon as possible therefore whilst the Council resolved to request 3 new grit bins it was also felt that it would be beneficial to discuss the implementation of a Winter Maintenance Plan with outside Parishes of a similar size. Cllr Wilson will contact Albourne Parish Council for their views. – **Carried forwards to next meeting.**

9. **Finance –**

To note & sign the following cheques for payment –  
Community Bus £50

A letter of thanks was received from Rita for the payment from the Council for the production of the Village Newsletter.

Bank Mandate Change – This form has now been signed and will be delivered to Barclays by the Clerk.

**Approve Accounts for Year ending March 2013 –**

The Annual return has now been Audited and is therefore complete, with copies of the Cash Book being issued to all Councillors. The accounts and Audit were signed by the Chairman and Clerk and are now ready to be sent to the External Auditors.

10. **Community Service Awards** – Cllr Wilson advised the meeting of a request from Mid Sussex District Council for nominations of outstanding contributions to local

Communities. The council felt that the best recipients on this occasion would be Fiona Downs for her work with the Scout Association and the Pyecombe Social Committee and also Vicky Clapperton for production of the Pyecombe Newsletter.

11. **Date of Next Meeting** – provisionally arranged to be Tuesday 3<sup>rd</sup> September 2013