

PYECOMBE PARISH COUNCIL

RISK ASSESSMENT REGISTER

Ref	Description of Risk	Identified Risk	Potential Consequence(s)	Measures Taken	Level of Risk
1 Assets					
1.1	Bus Shelters two brick built located on A273	Vandalism Structural integrity	Third party injury; building, Repair/replacement	Repair/report to police as appropriate. Arrange repairs as required.	Medium
1.2	Bus Shelter timber framed located on London Road	Vandalism Structural Integrity	Third party injury; building, Repair/replacement	Repair/report to police as appropriate. Arrange repairs as required.	Medium
1.3	Concrete Column and Lamp located on School Lane/A273	Vandalism Structural Integrity	Third party injury; Repair/replacement	Repair/report to police as appropriate. Arrange repairs as required	Low
1.4	Notice Board at Church Lane	Vandalism Structural integrity	Repair Repair/replace	Inspection by Parish Clerk each visit to update Parish Notices; report to Police as required; arrange repairs as required	Low
1.5	Notice Board at The Street	Vandalism Structural integrity	Repair Repair/replace	Inspection by Parish Clerk each visit to update Parish Notices; report to Police as required; arrange repairs as required	Low
1.6	Five street lights located throughout Parish	Vandalism Structural Integrity	Third party injury; Repair/replacement	Repair/report to police as appropriate. Arrange repairs as required.	Low
1.7	Five Portal Gates located throughout the Parish	Vandalism Structural Integrity	Repair Repair/Replace	Repair/report to police as appropriate. Arrange repairs as required.	Low
1.8	Four Waste Bins located throughout the Parish	Vandalism Structural Integrity	Repair Repair/Replace	Repair/report to police as appropriate. Arrange repairs as required.	Low
1.9	Three Seats located throughout the Parish	Vandalism Structural Integrity	Repair Repair/Replace	Repair/report to police as appropriate. Arrange repairs as required.	Low
1.10	Safety Sign located at The Wyshe	Vandalism Structural Integrity	Repair Repair/Replace	Repair/report to police as appropriate. Arrange repairs as required.	Low
1.11	Two Village Signs located at A23 slip road and Church Lane	Vandalism Structural Integrity	Repair Repair/Replace	Repair/report to police as appropriate. Arrange repairs as required.	Low
1.12	Two Dog Waste bins located at The Street and Church Lane	Vandalism Structural Integrity	Repair Repair/Replace	Repair/report to police as appropriate. Arrange repairs as required.	Low
1.13	Two Salt Bins located at The Street and Church Lane	Vandalism Structural Integrity	Replace	Report to police as appropriate. Arrange replacement as required.	Low
1.14	Sleeper Trough located at Church Hill	Vandalism Structural Integrity	Repair Repair/Replace	Repair/report to police as appropriate. Arrange repairs as required.	Low
1.15	Flint Curb located at Lane Junction	Damage caused by road vehicles. Structural Integrity	Repair Repair/Replace	Repair as appropriate. Arrange repairs as required.	Medium
1.16	Finger Post located at School Lane/A273	Vandalism Structural Integrity	Repair Repair/Replace	Repair/report to police as appropriate. Arrange repairs as required.	Low
2 Third Party Liabilities					
2.1	Accidents and injuries to employees	Accidents/injuries	Injury Claims	Covered by Insurance Policy	Low
2.2	Accidents and injuries to members of the public	Accidents/injuries	Injury Claims	Covered by Insurance Policy	Low
3 Finance					
3.1	Fraud	Max Precept £6,000	Operations curtailed	Standing Orders require that all expenditure is approved by and reported to the PC at each meeting as a standard agenda item. All cheques/ payment signed by two authorised signatories without conflict of interest	Low
3.2	Financial Prudence	Exceeding budget/ precept	Operations curtailed	Annual budget approved by PC within precept limit; all expenditure approved in accordance with Standing Orders; financial position/ commitments reported at each PC meeting.	Low
3.3	Probity	Conflict of Interest	Invalid PC decisions; breach of Councillors' code	Declarations of conflicts of interests by councillors minuted by Clerk.	Low