



Local Authority or other body's details

Type of body

- Local Authority or similar body
 Academy school
 Charity

Do you know your UB Reference number?

- Yes
 No

UB Reference number

UB 2163

Name

Pyecombe Parish Council

UK address

Line 1

67 Oak Tree Drive

Line 2

Hassocks

Line 3 (optional)

West Sussex

Postcode

BN6 8YA

Telephone number

07909 332605

Period of claim

From

01 04 2016

To

31 03 2017

Is this your first claim?

Yes

No

Have you changed your bank details?

Yes

No

Invoice details

You must list the invoices on which you are claiming a refund in the Invoice details section.

Do you have more than 20 invoices?

Yes

No

Date of Invoice	Supplier's VAT Registration Number	Brief description of supply	To whom addressed	VAT paid
02-04-2016	751537235	Domain Hosting	Pyecombe Parish Council	£ 10.92
01-04-2016	523041202	Energy supply	Pyecombe Parish Council	£ 3.19
11-04-2016	751537235	Registration costs	Pyecombe Parish Council	£ 8.19
17-04-2016	408556737	Noticeboard materials	Pyecombe Parish Council	£ 4.66
03-08-2016	193604455	Payroll Services	Pyecombe Parish Council	£ 7.32
24-07-2016	193604455	Street Lighting	Pyecombe Parish Council	£ 43.16
01-07-2016	523041202	Energy Supply	Pyecombe Parish Council	£ 2.33
28-07-2016	110542665	Offsite Backup Facilities	Pyecombe Parish Council	£ 12.00
03-10-2016	523041202	Energy supply	Pyecombe Parish Council	£ 2.34
07-10-2016	167413406	Training Costs	Pyecombe Parish Council	£ 3.67
25-10-2026	167413406	Training Costs	Pyecombe Parish Council	£ 4.33
01-12-2016	785375777	Hosted Email Services	Pyecombe Parish Council	£ 16.20
29-12-2016	193604455	Payroll Services	Pyecombe Parish Council	£ 7.32

Declaration

Amount of refund

£ 125.63

- The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002). (Tick if appropriate)

I am claiming a refund of the amount shown above which is the VAT charged on goods and services bought for non-business activities.

- The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

When you have printed the form, please sign and date it in the appropriate boxes.

Signature

--

Date

DD MM YYYY

--	--	--	--	--	--

What to do now

Please send the completed form along with any attachments to:

HM Revenue and Customs
Miscellaneous Charges Unit
DMB 601
West Yorkshire
BX5 5AB