Pyecombe Parish Council

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Annual Statutory Meeting of Pyecombe Parish Council held on Tuesday 13th May 2014 At Pyecombe Parish Church at 7.00pm

Minutes

Attendance –

Cllr David Wilson - Chairman
Cllr Graham Bishop
Cllr Tim Cullen
Cllr Markus Saich
Cllr Peter Griffiths West Sussex County Council
Cllr Colin Trumble Mid Sussex District Council
Parish Clerk Dawn Langston
Members of the Public

The Parish Council gave members of the public 15 minutes before the meeting to address the Parish Council with issues of a village nature.

Prior to the commencement of the meeting Cllr Griffiths was asked by a member of the public to look into the repairs required to the road surface at The Wyshe following several recent falls by residents, Cllr Griffiths agreed to ascertain whether this road belonged to WSCC and whose responsibility these repairs are.

1.14 **Election of Chair of the Council;** Cllr G Bishop proposed Cllr D Wilson and Cllr M Saich seconded, all agreed.

2.14 **Election of Vice-Chairman;** Cllr David Wilson proposed Cllr M Saich and Cllr G Bishop seconded, all agreed.

3.14 **Councillors Declaration of Office;** Completed and passed to the Clerk

4.14 **Apologies for Absence**; received from Councillor D Hunt due personal reasons

5.14 **Declaration of interest by Councillors on any item on the agenda;** None received

6.14 **The Chairman's Annual Report (see Annual Parish Meeting);** See attached

7.14 **Minutes of previous meeting Tuesday 4th March 2014;** Were agreed and signed as a true record.

8.14 **West Sussex County Council –** update by Councillor Peter Griffiths who thanked Pyecombe Parish Council for being so proactive on matters affecting the Parish which include items such as the bank clearance in Church Lane, highways and flood issues. Councillor Griffiths confirmed he is very involved with highways issues which currently involve the resurfacing of the A23 which initially was expected to be completed by 2013; the current advice is that this will be carried out on an adhoc basis and will be done as repairs are required.

At a recent meeting with Peter Phillips, Highways Agency, it was noted that residents were misled by the original design, an item which Cllr Griffiths has now raised with both Nicholas Soames MP and Nick Herbert MP.

Cllr Wilson confirmed receipt of a map sent by Cllr Griffiths showing the majority of the gullies in the parish, however several of those showing are unnumbered whilst some are missing from the current map as any reported issues with gullies will require the confirmation of the location number Cllr Wilson and Cllr Saich will locate all gullies and ensure they are shown correctly. Cllr Griffiths confirmed that moving forwards any item reported will be passed to Conway's who then have 28 days to rectify the complaint.

Gatwick Runway Expansion is supported by Cllr Griffiths primarily due to the increased revenue this would bring into the district which would help support local people and local causes.

Although Cllr Wilson has attended a meeting with Nick De Sousa there is the ongoing issue with lorries parking in the location directly opposite and adjacent to the junction at the bottom of Church Lane. Council have been advised that double yellow lines will not be permitted as they are impossible to police, however it was felt that these lines would act as a deterrent and council requested that Cllr Griffiths look into this on their behalf. Cllr Griffiths asked that resident's take note of number plates/company names in order to see if there is any pattern to the parking problem as this can then be followed through with trading standards.

9.14 Mid Sussex District Council – Councillor Colin Trumble gave an update on the situation with the District Plan which it is hoped will now be in place by summer 2015.

Although currently there is no planning application for the Mayfield proposed New Market Town in place confirmation was given that MSDC are opposed to the proposed development on the grounds that there is no infrastructure. Cllr Trumble confirmed that there are changes taking place concerning planning decisions however these will take time.

Council mentioned that they sometimes struggle with the Planning Portal not showing enough information and as an example used SDNP/13/01928/REM, Cllr Trumble will discuss this issue with Andy Wyatt and advise.

10.14 Highways – Letter from Nikki Ernest – Albourne Parish Council was received regarding the previously mentioned resurfacing of the A23, Council agreed to support the actions of Albourne Parish Council where possible and requested Clerk respond to the email.

11.14 **Planning –** SDNP/14/01928/REM - Reserved matters application to seek the approval of the landscaping details for the erection of one new dwelling at 1 School Lane, Pyecombe, Brighton BN45 7FQ. Council noted it's concerns due to the lack of information on the planning portal and the proximity of the building to adjacent properties.

SDNP/14/02086/LDE | Use of land for the holding of events having uses which fall within 2 classes of the Use Classes Order 2013, that is A3 – Restaurant (albeit privately booked and no "Off-the Street" public access, D2 - Assembly and Leisure Indoor Recreation (also privately booked), and B1c- Food Processing for Commercial base for outside catering | Pangdean Farm London Road Pyecombe Brighton BN45 7FJ. Council agreed that it has no objections to this application.

SDNP/14/01439/HOUS 17 Pyecombe Street, Pyecombe, BN45 7EE to remove front wall and soil from front garden to create off street parking. Council raised objections to this application on the grounds that flint walls are one of the characteristics of the Pyecombe rural and historic environment and as such should remain protected.

SDNP/14/02229/HOUS 2 Frithmans, London Road, Pyecombe, BN45 7ED. Conversion of garage into habitable room. Council will review plans once loaded onto the planning portal however it was felt that if no major structural changes were involved there would be no objection.

12.14 **Finance**

Confirmation of additional funds which had been received from BP Pyecombe, Council were asked to bring ideas to the next meeting of ways to use these monies for the benefit of all residents.

Sign off End of Year Audit as the account reconciliation has been looked at by the appointed Internal Auditor the Audit was signed off by the Chairman.

Balance Sheet was handed to all councillors confirming balances in all accounts.

Council were also advised of the following cheques which have been raised since the last meeting;
£71.61 Invoice 25104 D Wilson Newsletter printing
£25.00 D Wilson to cover Jack Dunckley receipt for Oak Tree
£330.83 Invoice 4097104760 Mid Sussex District Council
£64.32 Invoice 248 West Sussex Association of Local Councils
£258.48 Invoice 8001020640 WSCC Payroll Clerks Salary February
£258.48 Invoice 8001020641 WSCC Payroll Clerks Salary March
£75.13 EDF Energy
£43.45 Easy Space Web Hosting

Confirmation of cheques to be raised for signature;
£296.63 Invoice 8001026691 WSCC Payroll Clerks Salary April
£248.90 Invoice 8001024091 Street Lighting Maintenance Yearly Fee
£75.00 Rita Hemsley Newsletter Typing

13.14 **Community Imitative –** Following the successful clearance of the bank at the top of Church Lane a further bank vegetation clearance day will be held on Saturday 31st May.

14. 14. Dates for future Meetings

Tuesday 8th July 2014
Tuesday 9th September 2014
Tuesday 11th November 2014

All meetings will be held at Pyecombe Church and will commence at 7.00pm.