Pyecombe Parish Council

Email: parishcouncil@pyecombe.org.uk **Website:** www.pyecombevillage.co.uk

NOTICE IS HEREBY GIVEN of the ANNUAL MEETING OF THE PARISH COUNCIL

This will follow the Annual Parish Meeting on Tuesday 14th May 2019
at Wayfield Park Farm Shop commencing at 7:15 pm
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

Members of the public and press are invited and are welcome to address the council on Agenda items during the Public Open Forum item for a maximum of 3 minutes per person. Members of the public who wish to speak on a specific Agenda item should advise the Chairman or Clerk at the start of the meeting.

Agenda

1. **To elect the Chairman of the Parish Council and receive declaration of office.**
2. **To elect the Vice Chairman of the Parish Council and receive declarations of office from all Councillors.**
3. **Co-option to existing vacancies.**
4. **Apologies for Absence.**
5. **Declaration of interest by Councillors on any item on the agenda.**
6. **Public Forum *(maximum of 3 minutes per person, with an overall limit of 15 minutes).***
7. **To approve the Minutes of the Parish Council Meeting held on 12th March 2019.**
8. **To receive and consider any West Sussex County Council reports and communications.**
9. **To receive and consider any Mid Sussex District Council reports and communications.**
10. **To consider community items:**
    10.1 Children's Play Area
    10.2 Bus Shelters
    10.3 Litter Bins
    10.4 TRO
    10.5 Grit Bins
11. **Acceptance of all Standing Orders previously emailed to Councillors.**
12. **To confirm the retention of a Data Protection Officer.**
13. **To nominate the Councils representatives to outside bodies including Mid Sussex Association of Local Councils and West Sussex Association Local Councils.**

14. Financial Matters

14.1 To carry out a review of the system of internal control and prepare the Annual Governance Statement.

14.2 To decide and approve the appointment of the Internal Auditor 2019/2020.

14.3 Orders for payment:

£ 375.25 Came & Company annual insurance invoice 1541502 replacement cheque

£1086.00 Broxap Invoice ORD00247785

£ 349.81 WSCC Invoice 8001297440

£ 127.52 D. Langston Administration Expenses

To raise payment for any further items received after production of the Agenda.

14.4 To receive and approve the Accounting Statements for the year ended 31st March 2019.

15. Any other business (*Please note that no decisions may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information)*

3rd May 2019

Dawn Langston

Clerk to Pyecombe Parish Council