Pyecombe Parish Council

Email: parishcouncil@pyecombe.org.uk **Website:** www.pyecombevillage.co.uk

NOTICE IS HEREBY GIVEN of the ANNUAL MEETING OF THE PARISH COUNCIL

This will follow the Annual Parish Meeting on Wednesday 17th May 2023

at Wayfield Park Farm Shop commencing at 7:15 pm

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

Members of the public and press are invited and are welcome to address the council on Agenda items during the Public Open Forum item for a maximum of 3 minutes per person. Members of the public who wish to speak on a specific Agenda item should advise the Chairman or Clerk at the start of the meeting.

Agenda

1. **To elect the Chairman and Vice Chairman of the Parish Council and receive declarations of office from all Councillors.**
2. **Apologies for Absence.**
3. **Declaration of interest by Councillors on any item on the agenda.**
4. **Public Forum *(maximum of 3 minutes per person, with an overall limit of 15 minutes).***
5. **To approve the Minutes of the Parish Council Meeting held on 14th March 2023.**
6. **To receive a report from West Sussex County Councillor J. Dennis.**
7. **To receive a report from Mid Sussex District Councillor G. Ziedler.**
8. **To receive an update on Parish Works.**
9. **To nominate the Councils representatives to Mid Sussex Association of Local Councils.**
10. **Financial Matters**
    10.1 To carry out a review of the system of internal control and prepare the Annual Governance Statement.
    10.2 To decide and approve the appointment of the Internal Auditor 2023/2024.
    10.3 To accept all internal control documents previously circulated.

10.4 Payments raised since last meeting:
£ 40.80 WSCC Invoice 8001676757 Payroll Provision
£574.69 Gallagher Insurance Invoice 522708001 Renewal
£ 95.23 WSALC Invoice 1612 Annual Renewal
£417.45 WSCC invoice 8001681947 Salary & Pension
£113.12 EDF Energy Invoice 15032277
£ 90.00 Tik Boom Face Painting Invoice 794
£315.00 D. Langston Administration Expenses
£ 25.30 Hassocks Parish Council Invoice 012-23/24

10.5 To receive and approve the Accounting Statements for the year ended 31st March 2023.

11. Date of next meeting.

12. Any other business (*Please note that no decisions may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information)*

10th May 2023

Dawn Langston
Clerk to Pyecombe Parish Council