Pyecombe Parish Council

Email: parishcouncil@pyecombe.org.uk **Website:** www.pyecombevillage.co.uk

NOTICE IS HEREBY GIVEN of the ANNUAL MEETING OF THE PARISH COUNCIL
This will follow the Annual Parish Meeting on Tuesday 13th May 2025
at Wayfield Park Farm Shop commencing at 7:15 pm
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

Members of the public and press are invited and are welcome to address the council on Agenda items during the Public Open Forum item for a maximum of 3 minutes per person. Members of the public who wish to speak on a specific Agenda item should advise the Chairman or Clerk at the start of the meeting.

Agenda

1. **To elect the Chairman and Vice Chairman of the Parish Council.**
2. **Apologies for Absence.**
3. **Declaration of interest by Councillors on any item on the agenda.**
4. **Chairman will suspend the meeting to allow for Public Participation** ***(maximum of 3 minutes per person, with an overall limit of 15 minutes).***
5. **To approve the Minutes of the Parish Council Meeting held on 11th March 2025.**
6. **To receive a report from West Sussex County Councillor J. Dennis.**
7. **To receive a report from Mid Sussex District Councillor G. Zeidler.**
8. **To receive an update on the SDNP crossing proposals and other highways items.**
9. **To receive an update on Parish Works.**
10. **To nominate the Councils representatives to Mid Sussex Association of Local Councils.**
11. **Financial Matters**
    11.1 To carry out a review of the system of internal control and prepare the Annual Governance Statement.
    11.2 To decide and approve the appointment of the Internal Auditor 2025/2026.
    11.3 To review and accept changes to internal control documents.
    11.4 To consider change of domain name.

11.5 Payments raised since last meeting:

£195.00 Perfect Print Invoice 00012565 newsletter printing.
£ 20.15 D. Langston administration expenses.
£692.64 Mid Sussex District Council Invoice 4102429922.
£548.09 WSCC Invoice 8001829345 salary & pension.
£ 57.38 WSCC Invoice 8001830212.
£104.75 WSALC Invoice 1915.
£334.15 EDF Energy Invoice 22818634.
£624.32 Arthur J. Gallagher Invoice 543640859.
£555.09 WSCC Invoice 8001835225 salary & pension.

11.6 To review the balance sheet.

11.7 To receive and approve the Accounting Statements for the year ended 31st March 2025.

12. Date of next meeting.

13. Any other business (*Please note that no decisions may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information)*

6th May 2025

Dawn Langston

Clerk to Pyecombe Parish Council