PYECOMBE PARISH COUNCIL

Email: parishcouncil@pyecombe.org.uk Website: www.pyecombevillage.co.uk

Minutes of the meeting of the Parish Council held on at Pyecombe Church, Pyecombe on Tuesday 23rd September 2025 at 7:00pm.

Present – Cllr D. Wilson Chair, Cllr T. Cullen, and Cllr K. Grocott.

Minutes

27.25 Apologies for absence were received from West Sussex County Councillor J. Dennis and Mid Sussex District Councillor G. Zeidler.

28.25 No interests were declared.

29.25 Minutes of Annual Parish Meeting and Annual Statutory Meeting of the Parish Council held on 13th May 2025 were approved by Council and signed by the Chair.

30.25 To receive an update on Parish items to include:

- Flooding adjacent to BP garage. Flooding issues. Recent works have been conducted to alleviate the issues experienced with flooding at this location. Clerk will look into submitting an Operation Watershed grant application.
- Litter bins have now been installed.
- Council will investigate recruiting a tidy-up team to carry out grass cutting within the parish.
- Community Projects.
    - Council will apply for the necessary licences to install two wooden planters along the Old London Road near Pyecombe Street. Clerk will contact previous contractor to ensure the visual aspect remains the same.
    - Council resolved to allocate the sum of £350 (three hundred and fifty pounds) towards bulb planting within the parish.
    - Council agreed to have the planter along the Old London Road replaced. Clerk will contact the previous contractor regarding installation.
    - Council agreed to purchase a leaf blower. Cllr Grocott will liaise with Clerk on this matter.
- Children's Play Area. MSDC has confirmed it is ready to carry out further consultation on the proposals prior to submitting a grant application to Veolia. Consultation information has been included in the latest newsletter. Clerk will add to the village Facebook page.
- Council have received an email regarding the number 17 bus route. Clerk will respond highlighting the council's interest in reinstating the Pyecombe stops.

- Council discussed the possibility of a gigabit scheme within the parish. Clerk confirmed there are schemes available which offer funding of up to £4,500. Groups of residents need to join together to obtain funding.

31.25 To discuss the installation of SIDs within the parish. Council resolved to investigate the possible locations for SID installation within the parish. Clerk will obtain pricings ready for the next meeting.

32.25 Financial & Administration Matters
Balance Sheet handed to all Councillors and signed by the Chair.
External Audit Conclusion and Report. Clerk highlighted minor comments raised in the external audit report surrounding the submission of variances and the boxes checked by the internal auditor. No matters giving cause for concern were raised.
To confirm Clerks salary in line with the recent NALC pay award. Council agreed Clerk will remain on six hours per week at salary scale 25. Salary scale increase from 1st October 2025.
Review of budget against spend. Council agreed a spend of £7,995.70 (seven thousand nine hundred and ninety-five pounds seventy pence) in line with the predicted budget.
Clerk highlighted the need to change to a .gov.uk domain name for both email accounts and the parish council website. Council resolved to stay with their current email provider and make the required changes as soon as possible.

Payments raised since last meeting:
£379.00 K. Grocott Community Plants.
£555.09 WSCC Invoice 8001841711 Salary & Pension.
£250.00 K. Grocott Community Plants.
£195.00 Perfect Print Invoice 00012853.
£298.99 London Hearts Invoice 14063 Additional Defib Battery.
£379.80 WSCC Invoice 8001844314 Street Light Maintenance.
£ 47.00 ICO Direct Debit Annual Renewal.
£555.09 WSCC Invoice 8001848586 Salary & Pension.
£329.09 EDF Energy Invoice 24018035 Street Light Energy Supply
£426.00 Moore Invoice 331701 External Audit
£413.47 K. Grocott Equipment Service costs
£72.00 Kitman Ltd Invoice 15494 External offsite backup
£555.09 WSCC Invoice 8001858258 Salary & Pension

34.25 Date of next meeting confirmed as Tuesday 11th November 2025.