PYECOMBE PARISH COUNCIL

Email: parishcouncil@pyecombe.org.uk Website: www.pyecombevillage.co.uk

Minutes of the Annual Statutory Meeting on Tuesday 12th May 2026
at Wayfield Park Farm Shop commencing at 7:15 pm

Attendees: Cllr D. Wilson, Cllr T. Cullen, and Cllr L. Sullivan
Mid Sussex District Councillor G. Zeidler.
Clerk D. Langston

Minutes

19.26 To elect the Chair of the Parish Council. Cllr D. Wilson was nominated by Cllr Cullen, seconded by Cllr L. Sullivan, and duly elected as Chair of the Parish Council. Councillor T. Cullen was nominated by Councillor D. Wilson, seconded by Cllr L. Sullivan and elected as Vice-Chair.

20.26 Apologies for Absence were received from Pyecombe Cllr M. Saich.

21.26 No declarations of interest were declared.

22.26 To approve the Minutes of the Parish Council Meeting held on 10th March 2026. Minutes were agreed by Council and were signed by the Chair.

23.26 Mid Sussex District Councillor G. Zeidler updated on the following items.

- Consultation commenced on 12th May 2026 and will run until 15th June 2026 on local government re-organisation with the option of a unitary authority comprising Horsham, Crawley, Mid Sussex and Chichester.
- Mayoral Strategic Authority has been set up to obtain currently available government funding.
- Timetable of the government is to elect a shadow unitary in May 2027 with full unitary authorities by 2028.
- District plan is moving ahead. MSDC Officers will receive a briefing on Wednesday 13th May 2026.
- Target was 1093 dwellings per year. The Inspector has highlighted that to accommodate Crawley the figures should be increased to around 1200 dwellings per year. Inspector has also highlighted that MSDC has been too generous with AONB.
- Joint venture between New River, MSDC and Homes England regarding the renovation and upgrade of Burgess Hill town centre.
- MSDC is reviewing how to deal with abandoned vehicles.
- Cllr Zeidler visited the children's play area at The Wyshe, and highlighted comments fed back from MSDC Officers on comments raised by residents.

Mid Sussex District Councillor G. Zeidler left the meeting at this point.

24.26 To receive an update on the SDNP crossing proposals and other highways items.

- SDNP crossing improvements have been agreed by WSCC Highways Officers. Council representatives will meet with WSCC Engineers for an update over the summer months.
- New planter licence application has been submitted to WSCC. Contractor has been asked for a new quote.

25.26 To receive an update on Parish Works.

- Council resolved to contribute up to £100.00 towards wildflower seeds to be planted in the parish.
- Clerk will obtain additional signage for village gates highlighting equestrians, pedestrians and the need for reduced speed.

26.26 Councillor D. Wilson was nominated as the Councils representatives to Mid Sussex Association of Local Councils.

27.26 Financial Matters

27.1.26 Clerk highlighted recommendations made in the final internal audit report.
27.2.26 Council reviewed the internal control system and prepared the Annual Governance Statement.
27.3.26 The accounting statements for the year ending 31st March 2026 were reviewed by council and approved. Documents were then signed by the Chair.
27.4.26 Council resolved to declare itself exempt from the external limited assurance review.
27.5.26 Council reviewed the standing orders and agreed acceptance of the following documents.

- NALC model financial regulations.
- IT Policy.

27.6.26 Council reviewed the risk assessment and agree acceptance of the proposed risk levels.
27.7.26 New council email accounts have been set up all councillors have been given details on how to login to the new accounts. Pyecombe website will be transferred over to the new domain within the next few weeks.
27.8.26 Council reviewed the balance sheet which was then signed by the Chair. Council agreed to ear mark £10,000 towards the possible transfer of any community assets.
27.9.26 Payments raised since last meeting:
£29.97 D. Langston Litter Picks.
£396.17 EDF Energy Invoice 27525312 Street light power supply.
£532.73 AJGIBL GBP Invoice 166206701 Annual insurance renewal.
£182.96 Mr K. Grocott Parish gate repairs.
£730.08 MSDC Invoice 4102753892 Dog bin emptying.
£123.65 Mr D. Wilson Litter pick expenses.
£204.81 Mr K. Grocott Community mower maintenance.
£58.82 WSCC Invoice 8002069500 Payroll provision.
£104.14 WSALC Invoice 0108 Annual Membership.
£20.00 D. Langston WSCC Retirement voucher.
£189.72 Mulberry Local Authorities Ltd Invoice 2009 Year end internal audit.
£288.00 D. Langston Annual office expenses.
£591.98 WSCC Invoice 8002059014 Salary & pension.
£404.59 EDF Energy Invoice 27126950 Street light power supply.
£97.47 D. Langston administration expenses to include traffic signage.
£120.00 Vision ICT Ltd Invoice 21621 Annual email hosting.
£591.98 WSCC Invoice 8002064150 Salary & pension.
£21.00 D. Langston Land registry search.

28.26 Date of next meeting to be confirmed.

29.26 Any other business (*Please note that no decisions may lawfully be made under this item, but matters may be discussed which involve no more than an exchange of information).*

Councillor Wilson highlighted recent meetings held with representatives from UK Power Networks. This item remains ongoing and will be carried forwards to the next meeting.