PYECOMBE PARISH COUNCIL

Email: parishcouncil@pyecombe.org.uk Website: www.pyecombevillage.co.uk

NOTICE IS HEREBY GIVEN of the ANNUAL MEETING OF THE PARISH COUNCIL

This will follow the Annual Parish Meeting on Tuesday 12th May 2026

at Wayfield Park Farm Shop commencing at 7:15 pm

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

Members of the public and press are invited and are welcome to address the council on Agenda items during the Public Open Forum item for a maximum of 3 minutes per person. Members of the public who wish to speak on a specific Agenda item should advise the Chairman or Clerk at the start of the meeting.

Agenda

1. **To elect the Chairman and Vice Chairman of the Parish Council.**
2. **Apologies for Absence.**
3. **Declaration of interest by Councillors on any item on the agenda.**
4. **Chairman will suspend the meeting to allow for Public Participation *(maximum of 3 minutes per person, with an overall limit of 15 minutes).***
5. **To approve the Minutes of the Parish Council Meeting held on 10th March 2026.**
6. **West Sussex County Councillor report.**
7. **Mid Sussex District Councillor report.**
8. **To receive an update on the SDNP crossing proposals and other highways items.**
9. **To receive an update on Parish Works.**
10. **To nominate the Councils representatives to Mid Sussex Association of Local Councils.**

11. Financial Matters

11.1 To review the final audit report 2025/2026.

11.2 To carry out a review of the system of internal control and approve the Annual Governance Statement.

11.3 To receive and approve the Accounting Statements for the year ended 31st March 2026.

11.4 To confirm the council decision to declare itself exempt from limited assurance review.

11.5 To review necessary internal control documents to include proposed IT Policy.

11.6 To carry out an annual review of the council risk assessment.

11.7 Update on domain name change.

11.8 To review the balance sheet.

11.9 To discuss request for planting on Wolstonbury Hill footpath.

11.10 Payments raised since last meeting:

£29.97 D. Langston Litter Picks.
£396.17 EDF Energy Invoice 27525312 Street light power supply.
£532.73 AJGIBL GBP Invoice 166206701 Annual insurance renewal.
£182.96 Mr K. Grocott Parish gate repairs.
£730.08 MSDC Invoice 4102753892 Dog bin emptying.
£123.65 Mr D. Wilson Litter pick expenses.
£204.81 Mr K. Grocott Community mower maintenance.
£58.82 WSCC Invoice 8002069500 Payroll provision.
£104.14 WSALC Invoice 0108 Annual Membership.
£20.00 D. Langston WSCC Retirement voucher.
£189.72 Mulberry Local Authorities Ltd Invoice 2009 Year end internal audit.
£288.00 D. Langston Annual office expenses.
£591.98 WSCC Invoice 8002059014 Salary & pension.
£404.59 EDF Energy Invoice 27126950 Street light power supply.
£97.47 D. Langston administration expenses to include traffic signage.
£120.00 Vision ICT Ltd Invoice 21621 Annual email hosting.
£591.98 WSCC Invoice 8002064150 Salary & pension.
£21.00 D. Langston Land registry search.

12. Date of next meeting.

13. Any other business (*Please note that no decisions may lawfully be made under this item, but matters may be discussed which involve no more than an exchange of information).*

1st May 2026

Dawn Langston
Clerk to Pyecombe Parish Council